

KINGS ASH ACADEMY SAFETY GUIDANCE

Medicine, Accidents and First Aid



Nursery

We understand that becoming unwell is part of a child's development. We intend to reassure and work with you to take the appropriate measures to monitor and care for your child when they are in our nursery.

Please read and understand the following guidance in order for us to work closely together to take care of your child.

Accidents and safety procedures

- The nursery has a record of children's allergies/health issues. This is displayed in the nursery and all staff are aware.
- The staff within the room are paediatric first aid trained and are knowledgeable in dealing with accidents and emergencies.
- Please let a member of staff know if your child has an existing injury when they first arrive into nursery.
- Injuries or accidents that happen within nursery sessions are logged on a first aid slip and given to parents/carers at the end of session.
- If a child has a head injury at nursery, parents/carers are informed by telephone as soon as possible. They can then make a decision as to whether they come to collect their child or not.
- In the event of an emergency, you will be contacted immediately and procedures will be followed to ensure the child's safety and welfare are maintained.

Medicine Policy

- Children must not attend nursery if suffering from a contagious disease or illness. If they are suffering from sickness and or diarrhoea they must not attend nursery for up to 48 hours (2 days) afterwards.
- Children with inhalers must have written permission from parents/carers. The nursery must be informed of the dosage and any other relevant instructions for administering this medication. Parents/carers will be informed when inhalers are given and are asked to sign the administration slip. Inhalers are kept out of reach of children.
- An emergency inhaler is kept in medical cupboards in the nursery. This can only be used by children with written permission from parents/carers. (*see asthma policy.*)
- In the event of your child becoming ill or getting a temperature during the nursery session, we will contact you to collect your child.
- Nappy creams and sunscreen must be supplied by parents/carers. These can be applied to children by the nursery staff without the use of medicine administration forms having to be completed. (*See intimate care policy.*)
- All medicines are kept out of reach of children.
- In the event of prescribed medicines needing to be administered at nursery, we ask parent/carers to provide the prescription label which should include the child's name, the date when medicine was prescribed and the dosage. We will complete an administration form and ask parent/carers to sign this after the nursery session.